Thank you for your enquiry regarding the Marina Industries Association (MIA) International Clean Marina Program. This document outlines the Scheme and includes the Application Form for participation.

If you have any queries relating to this information or subsequently during participation in the Clean Marina Program please contact the MIA.

Program accredited by ICOMIA

International Clean Marina Partner
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Introduction to the

Marina Industries Association

The International Clean Marina Program is administered by the Marina Industries Association (MIA), the peak body representing the marina industry in Australia and the Asia Pacific region, drawing membership from marinas, yacht clubs, boat clubs, slips, boatyards, berthing, mooring and many other associated businesses. The MIA has a growing membership from Australia, New Zealand, the Asia Pacific region and the Middle East.

The MIA’s mission is the promotion of marinas and the marina industry generally through the provision of education, accreditation and research policy.

Introduction to the

International Clean Marina Program

The International Clean Marina Program is an international, voluntary accreditation system for marinas, yacht clubs, boat clubs, slipways, boatyards and associated industry operators. The goal of the Clean Marina Program is to reduce ‘non-point source pollution’ associated with boating/marina facilities, and to promote clean water, clean air and thriving marina industry businesses.

‘Non-point source pollution’

Non-point sources of pollution occur when water runs over land, picks up pollutants and then deposits them in surface waters. Mismanaged pollutants from everyday marina activities can enter a marina basin as non-point source pollution.

Of course, marinas and boatyards are not the only source of this type of pollution into our nation’s waters, and the Clean Marina Program is only part of a much larger effort to reduce non-point sources of pollution into our seas and waterways.
The benefits of managing a Clean Marina

1. It minimises the potential for environmental fines and prosecutions.
2. It improves company image and increases customer patronage.
3. It increases confidence with Government, the community, the neighbours and within the marine, tourism, leisure and recreation sectors.
4. It delivers short and long term cost savings.
5. It improves environmental conditions for everyone.

AVERAGE OR POOR ENVIRONMENTAL PERFORMANCE WILL AFFECT

<table>
<thead>
<tr>
<th>Your business</th>
<th>Your employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your customers</td>
<td>The local community</td>
</tr>
</tbody>
</table>

It will result in detrimental effects on environmental health, safety, image, financial performance and quality of life.

Development of the program

The Clean Marina Program was developed over a two-year period in consultation with:

- Major city councils in Australia
- State Environment/Heritage and EPA agencies in every state of Australia and the Northern Territory
- The marina industry
- Operators of similar Clean Marina programs on the east and west coasts of the USA, the UK and in continental Europe.
Steps to becoming a Clean Marina

Level 1 - Level 3
Marina Application & Pledge
Marina Self-Assessment Audit
MIA Desktop Audit/ Independent Field Audit

Fish Friendly Accreditation (optional) (For Level 3 & Higher)
Self – Assessment
Independent Field Audit

Level 4 ISO 14001:2004 Certified
MIA Desktop Audit/Independent Field Audit
**Code of Ethics**

MIA members are expected to comply with the Association’s Ethical Code

- Act ethically and responsibly towards the community, other members, staff and customers
- Actively promote and support MIA Sponsors and members to strengthen and develop industry
- Practice and foster sustainable economic, environmental and socially responsible management
- Be a good neighbour and contribute to the benefit and wellbeing of the community
- Comply with the legislation, regulation and codes of practice that apply to the industry
- Do all that is reasonably possible to promote safe facility management, boating and education practices
- Act honestly and fairly in all business dealings and do not allow discrimination or prejudice to enter into dealings with others
- Maintain professional courtesy and integrity at all times
- Respect confidentiality of information and/or advice
- Ensure all advertising and representations are truthful and accurate
- Render accurate and truthful advice to the community
- Cooperate with other members of the Association to benefit and develop the industry
- Deal with all complaints with a view to resolution
- Strive to achieve industry best practices and excellence in quality of service to customers and in obligations to the environment
- Ensure opportunities for education and certification programs are promoted throughout the industry and encourage professional development for staff and improvement of personal skills
- Members should refrain from any conduct which could discredit the MIA, its members or the industry

**The Pledge**

The International Clean Marina Program promotes marinas, yacht clubs, boat clubs, slipways, boatyards and associated industry operations that demonstrate their voluntary commitment to reduce pollution and enhance the environment.

Participants will identify opportunities and implement practices to control pollution associated with:

- Mechanical activities
- Slipping/retrieval and storing boats
- General maintenance programs
- Emergency planning
- Painting & fibreglass repair
- Fuelling
- Facility management

Facilities consistently using practices that reduce environmental impact will be designated as a “Clean Marina.”
Level 3 Certification

Once you are satisfied that your marina meets the qualifications for certification listed on the Clean Marina Program Audit Checklist, return the completed document and contact the MIA for a confirmation visit.

The Clean Marina Program Level 3 Accreditation will be confirmed once MIA representatives have verified the content of the Audit Checklist and supporting documentation where required. There is a minimum score of 85%.

‘Fish Friendly’ accreditation is available to Level 3 marinas in recognition of the commitment to actively improve the marina’s fish habitat. It requires an independent audit to satisfy criteria.

Enjoy the benefits!

All certified Clean Marinas are authorised to use the MIA Clean Marina flag, logos on letterheads and in advertising materials. You will receive a Certificate, a Clean Marina flag to fly from your property and you will be listed on the International Clean Marina Program web page.

The facility will also be included in Clean Marina Program publications and public displays. We will prepare a news release recognising your demonstrated commitment to environmental stewardship.

Level 4 Certification

Level 4 of the Clean Marina Program has been developed to assist those marinas wishing to bring their environmental management in line with the International Standard 14001:2004 Environmental Management Systems (ISO 14001:2004).

This standard sets out a framework for environmental management that begins with the declaration of an environmental policy and then seeks to continually improve. There is no end-point with a system developed under ISO 14001:2004 - the system requires constant review by ISO accredited auditors to ensure that it is still relevant to the organisation.

This level of the Clean Marina Program assumes that you have undertaken the first three levels of the program. Some of the requirements of ISO 14001:2004 are addressed under those levels.
Clean Marina Program Materials

The Clean Marina Program provides and requires the use of the following materials:

- The Clean Marina Program Guidebook
- The Clean Marina Program Audit Checklists
- The Marina Industries Association Code of Ethics

These materials aim to:

- Explain the potential environmental impacts and risks of poor management
- Stipulate best management practices
- Help to promote full compliance to local, state and federal laws and regulations through encouraging good communication with regulatory bodies
- Foster high standards of ethics through the MIA Code of Ethics

Sample question from the Audit Checklist

<table>
<thead>
<tr>
<th>NO.</th>
<th>PT</th>
<th>ITEM</th>
<th>Y</th>
<th>N</th>
<th>N/A</th>
<th>COMMENTS &amp; RECOMMENDATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BM19</td>
<td>neg</td>
<td>- Is there any evidence of any pollutants from slipway activities on the foreshore or in the water?</td>
<td></td>
<td></td>
<td></td>
<td>FFD</td>
</tr>
<tr>
<td>BM20</td>
<td>1</td>
<td>Provide staff training in fibreglass and painting work?</td>
<td></td>
<td></td>
<td></td>
<td>FFD</td>
</tr>
<tr>
<td>BM21</td>
<td>1</td>
<td>Provide staff training on slipping, storage and bilge cleaning?</td>
<td></td>
<td></td>
<td></td>
<td>FFD</td>
</tr>
<tr>
<td>BM22</td>
<td>1</td>
<td>Provide an oil/water separation service to remove oil from bilge water?</td>
<td></td>
<td></td>
<td></td>
<td>FFD</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NO.</th>
<th>PT</th>
<th>ITEM</th>
<th>Y</th>
<th>N</th>
<th>N/A</th>
<th>COMMENTS &amp; RECOMMENDATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>F1</td>
<td>1</td>
<td>Is your equipment covered by a maintenance contract?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>F2</td>
<td>1</td>
<td>Regularly inspect, repair and document fuel transfer and storage equipment?</td>
<td></td>
<td></td>
<td></td>
<td>FFM</td>
</tr>
<tr>
<td>F3</td>
<td>1</td>
<td>Train fuel dock staff to prevent drips and spills at the fuel dock?</td>
<td></td>
<td></td>
<td></td>
<td>FFM</td>
</tr>
</tbody>
</table>
Audit & Criteria Guidelines

The Clean Marina Program addresses all of the following:

- Battery replacement
- Decommissioning engines
- Oil changes
- Refrigerants/coolants
- Zinc & magnesium anode replacement
- Abrasive blasting
- Fibre glassing
- Paint stripping
- Scraping & sanding
- Teak refinishing
- Slipping/lifting/recovery & boat storage
- Shrink wrap & plastic sheeting
- Fuel storage
- Pumpouts
- Boat recovery/ disposal of sunken/abandoned vessels
- Storage, longer term of vessels
- Facility cleaning
- Fish waste
- Landscaping
- Pet waste
- Swimming pool/spa wastewater
- Marina signage and information
- Fish friendly requirements
- Commissioning engines
- Degreasing/parts washing
- Rags
- Hardstand/boat-stack operations
- Painting & fibreglass repair
- Compound waxing
- Hull & topside painting
- Preparation & painting boat hulls
- Spray painting
- Bilge cleaning
- Pressure washing
- Fuelling
- Fuelling station operation
- Compressor/vacuum equipment servicing
- Floor Drains
- Litter and recycling
- Stormwater runoff
- Emergency planning

Every operator is encouraged to investigate requirements with Local, State or Federal agencies and authorities to ensure that all appropriate laws, regulations and by-laws and any other obligations are completely understood as they apply to the operation of the business.
## Level and Fees for Accreditation

<table>
<thead>
<tr>
<th>Levels</th>
<th>Requirements</th>
<th>Benefits</th>
<th>Costs</th>
</tr>
</thead>
</table>
| Levels 1-3 | • Marina application  
• Self – assessment – complete checklist, design and implement systems where necessary and return documentation to MIA  
• Development of the Clean Marina Program management systems  
• Improved management systems in place and operating well  
• External audit by MIA/Clean Marinas auditor  
• Annual compliance checks  
• Assistance & advice available as required | • Confirms commitment  
• Reduces risk of environmental damage and cost  
• Recognition for doing something positive  
• Accreditation may add value to negotiations with Government, insurance and finance agencies  
• EPA recognition that may include reduced risk of regulatory intervention, and where fees apply reductions in such licence fees  
• Stable licence conditions  
• Reduced business risk | • Own internal time to complete the checklist, design and implement systems where necessary  
• Certification fee and MIA Audit costs  

- **Members AU $2,390**  
- **Non-members AU $3,590** |

**Re-Assessment:**  
Self audit and independent re-assessment every three years

**Fish Friendly Accreditation - Optional**  
As Above  
Level 3 $410  
Level 4 $410 + auditor costs by agreement  
Non members $545

**Level 4 Annual Accreditation**  
• ISO 14001:2004 Certified  
• Reduction in costs that result from improved environmental practices  
• Better relations with government regulatory agencies  
• AU $860 – Members currently compliant as Level 3 Clean Marina  
• AU $1,225 – Members currently ISO 14001 compliant  
• AU $1,845 – Non members currently ISO 14001 compliant

**Note:** MIA can provide a list of recommended companies that deliver ISO 14001:2004 auditing and certification

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**ALL FEES SHOWN ARE GST INCLUSIVE**

NB: A credit card surcharge of 1.63% will apply for MasterCard and Visa transactions. This will be noted on your tax invoice.
MIA International Clean Marina
Marketing & Promotion

Participation in the Clean Marina Program will provide benefits from a range of ongoing marketing and promotional activities that are included in the cost of the program.

On accreditation, the facility will receive:
• Framed International Clean Marina Certificate
• One high quality Clean Marina flag
• Electronic file for use by facility in web and print communication
• On site presentation and flag raising ceremony, media releases and MIA participation
• Announcements in Waterline, MIA eNews, trade, local media and social media PR
• MIA website recognition and promotion

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Clean Marina Participant Application and Facility details

Marina/Boatyard Name: ........................................................................................................................................

Owner/Manager Name: .................................................................Position:..........................................................

Telephone: ..................... Mobile: .................................. Email: .................................................................

Main purpose of facility / type of facility: ...........................................................................................................

Marine with boatyard Yes / No; Construction Yes / No; Service Facility Yes / No

Boatyard with slips Yes / No; Cradle Lift Yes / No

Sewage Pump Out Yes / No

Fuels available Yes / No; (Diesel / unleaded / premium)

Other services offered: ........................................................................................................................................

.................................................................................................................................................................

.................................................................................................................................................................

As the first step toward achieving Clean Marina status, I acknowledge I have read and committed to the Pledge and MIA Code of Ethics on behalf of the ……………………….. marina/boatyard and will endeavour to maintain an environmentally responsible business.

Signed: ...........................................................................................................................................................

Position: ..........................................................................................................................................................

Return form and payment to:

MIA Memberships and Communications Officer
53 Hume Street, Crows Nest NSW 2065
PO Box 1204, Crows Nest NSW 1585
Telephone: +61 2 9439 5806 Fax: +61 2 9439 3983
Email: info@marinas.net.au

DD: MIA Ltd. BSB 332 027. Account 552 615 097; Swift SGBLAU2S.